



ENVIRONMENTAL POLICY

Policy Statement

Chancellors Hotel and Conference Center is committed to the development of sustainable practices in order to minimise the negative environmental impacts of its activities. These impacts may be personal, local, national or global and as such must be managed in the most suitable manner.

1. Baseline Sustainability Review

A review and audit of baseline information received will be undertaken to inform the gap analysis, action plan and policy statement. Chancellors Hotel will first and foremost ensure that all relevant environmental legislation is complied with and will examine best practice examples within other similar organisations for the implementation of environmental improvements. With the increased scope and volume of upcoming environmental legislation, a management structure should be in place to accommodate all legal standards and practices.

2. Gap Analysis

The management, mitigation and monitoring of impacts appear to vary in scope, scale and extent. A strategic commitment and approach to sustainable development is required for environmental improvement to be fully realised.

3. Environmental Management System (EMS)

As with all operations within Chancellors Hotel, development of an effective management system is essential. Following ISO14001 guidelines, compliance will:

- Demonstrate high environmental standards
- Demonstrate compliance with legislation
- Reduce costs
- Improve efficiency

4. A Sustainable Hotel

Operation:

Assessment should be made of the use of recycled materials and high efficiency devices in the day to day running of the building

Energy Consumption:

Electrical fittings and consumables are purchased with regard to 'efficiency' and regular audits are undertaken to see if all is being done to reduce energy consumption.

Water:

Improvements can be delivered through staff awareness and efficient reporting of faulty water appliances to maintenance i.e. dripping/faulty tap. Set targets to reduce water consumption by carrying out annual audits.

Waste Management:

Targets should be set to reduce our landfill waste output and recycle all else where commercially viable. The use of print paper and ink will be reduced through the continued development of our IT infrastructure and improved staff awareness. Where possible, use of recycled conference stationary to include pens, pads and flip charts etc.

Suppliers:

We should encourage suppliers to have a valid and active environmental policy. When dealing with our suppliers we are increasingly including elements of sustainability and environmental awareness.

Awareness:

Employee participation in environmental matters is encouraged at all levels and will be promoted through training, communication and the on-going reappraisal of our working routines.

5. Sustainability Awareness

Raise awareness of environmental issues amongst present /future staff and customers alike.

Staff Education: Chancellors will educate all staff on sustainability issues, and encourage departmental representation during all environmental decisions.

Customer Education: Chancellors will ensure all customers are aware of, and follow as far as practicable, the Environmental Policy.

6. Sustainable Operation

Chancellors will endeavor to operate in a manner that does not restrict future development or adversely affect environmental conditions;

Waste Management: As far as practicable:

- Reduce unnecessary usage of resources.
- Maximise opportunities to re-use resources.
- Recycle all possible materials.
- Reduce, as far as practicable, all waste to landfill.

Purchasing: Develop a policy which integrates life cycle analysis of materials and equipment into all aspects of purchasing.

Transportation: Encourage all staff and visitors onto sustainable forms of transport, and evaluate alternatives to travel associated with business.

Utilities: Monitor the usage of gas, electricity, water and oil within the building, and target least efficient areas for immediate environmental assessment.

7. Environmental Performance

Chancellors Hotel will benchmark its performance against similar organisations and develop initiatives to continually implement environmental improvements. A series of Environmental Performance Indicators (EPIs) will be introduced to develop the hotel.

8. Community

Chancellors Hotel in conjunction with staff, and where appropriate, customers and the local community will develop initiatives to improve the environment. Also, through promotion of its achievements, to make improvements on a local, national and international scale.

9. Contact Details

Environmental Officer: 0161 907 7414